

**CONFIDENTIAL LETTER OF RECOMMENDATION FOR THE
JOHN VARDON MEMORIAL TRANSPORTATION SCHOLARSHIP**

Please return this reference form by email, fax or mail before 5:00 p.m. on **March 18** to:

CANADIAN INSTITUTE OF TRANSPORTATION ENGINEERS (CITE)

PO Box 25118
1221 Weber Street East
Kitchener, ON
N2A 4A5

Or by Email: vicepresident@cite7.org

[Name of Applicant:] _____ has submitted an application for the Canadian Institute of Transportation Engineer's (CITE) *John Vardon Memorial Transportation Scholarship*. The scholarship in the amount of \$3,000 is for a qualified student to pursue a masters degree in transportation engineering.

The applicant has submitted your name as a reference. Please give us your frank evaluation of the applicant's academic and/or professional experience. Your reply will be kept confidential.

1. Do you have personal knowledge of the duties, scope and importance of the applicant's professional work and/or academic studies? Yes _____ No _____
(If "no," please skip the remaining questions and sign and return this form.)

2. How many years have you known the applicant? _____

3. What has been your professional association with the applicant?

4. Taking all factors into consideration, how would you rank this applicant on a scale of 1 (not worthy) to 5 (very worthy)? _____ (you can clarify below)
5. Why do you feel the applicant should be selected to receive the scholarship? (Attach additional sheets if necessary.)

Your Name: _____

Title: _____

Agency/Firm/University: _____

Address: _____

Telephone: _____