



Canadian Institute of Transportation Engineers  
BC Interior Section

## Annual Report 2018



May 30, 2019

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## **1. SECTION VISION**

We are pleased to submit this 2018 Annual Report for the British Columbia Interior Section of the Canadian Institute of Transportation Engineers. As of the CITE 2018 AGM, the BC Interior has transitioned from the Chapter to Section status.

The Section's vision is to offer all ITE members and transportation professionals in the BC Interior area of the Province of British Columbia (bounded approximately on the west by Hope, on the east by the B.C./Alberta Border, on the north to the B.C./Yukon border, and on the south by the Canada/U.S. border) opportunities and services that:

- Advance CITE objectives;
- Foster closer association among Institute members;
- Encourage members to prepare and discuss papers;
- Offer suggestions on matters of policy to the Institute Board of Directors;
- Consider local transportation and traffic engineering problems and present advice and comments consistent with established Institute policies;
- Foster closer association and cooperation with local individuals and groups on matters of common interest;
- Encourage transportation and traffic engineering education in colleges, universities, and technical schools in the Section;
- Encourage high school and post-secondary students to enter the transportation and traffic engineering profession; and
- Encourage and support continuing education courses and programs in the area of transportation and traffic engineering.

The following sections of this report provide a summary of the Section's activities over the last year, 2018.

## **2. INTRODUCTION**

We are pleased to provide this 2018 Annual Report for the BC Interior Section of the Canadian Institute of Transportation Engineers. We are also very pleased to be able to inform you of Section events planned for 2019.

### 3. SECTION EXECUTIVE MEMBERS

The 2018-2019 Executive Committee of the BC Interior Section consisted of twelve transportation professionals and one student representative. All members of the Executive are members of ITE and are in good standing. Current members of the Executive were elected to their position at the most recent AGM held on October 26, 2018. The AGM Meeting minutes are provided in Appendix A.

- President – Tom Baumgartner
- Vice President – Peter Truch
- Treasurer – Christine Benedek
- Secretary – Nini Nytepchuk Ellen Morrison
- Past President – Ian Roth Amanda Watson
- Members at Large – Avi Thiessen, Chad Williams, Elnaz Ansari,
- Student Representative – Brady Harris



Figure 1: The 2017 Executive at the Annual General Meeting

At the end of 2018, there were 58 ITE members within the BC Interior Section of ITE. Of these members, 10 were students and 29 were members of the public sector.

## **4. 2018 ACTIVITIES & EVENTS**

### **4.1. UBCO, ITE Student Chapter**

In early 2013, an ITE Student Chapter was created at the University of British Columbia Okanagan campus (UBCO). One of the student members, Brady Harris, was the student chapter liaison on the Executive. The 2018-2019 Annual Report of the UBCO student chapter is provided in Appendix B, and includes a variety of social, educational, and networking opportunities with members of industry. The Student Chapter elected their next president to liaise with the Section, Mitchell Pearson.

### **4.2. Kamloops Event**

On April 19<sup>th</sup>, 2018, CITE BC Interior Section hosted a casual “meet, mix and mingle” event in Downtown Kamloops. The event was well attended and allowed transportation professionals and students to network over food and beverage.

### **4.3. Fall Event and AGM - October 26, 2018**

The BC Interior Section co-hosted their annual joint technical conference with the Planning Institute of British Columbia (PIBC) Okanagan Interior Section in Vernon, BC on October 26, 2018. Five sessions and a walking tour were provide under the theme “Collaboration and Local Innovation”. Topics ranged from partnerships for the establishment of a multi-jurisdictional railway trail, implementation of active transportation corridors, performance and lessons learned on a bike share project, retrofit of a provincial highway to a local multi-use corridor, and transportation impacts of hillside development sprawl.

The presentation topics included:

- *Okanagan Rail Trail – Collaborating on an Alternate Future* by Andrew Gibbs, City of Kelowna & James Donnelly, Urban Systems
- *30th Street Walking Tour* by Amanda Watson, Ellen Morrison, and Mark Dowhaniuk
- *Bikeshare Rolls into the Okanagan: Partnership Performance and Lessons Learned* by Matt Worona, City of Kelowna
- *Pelmewash Parkway Corridor (Highway 97 Retrofit Project)* by Avi Thiessen, WSP
- *“The Traffic Bowl”: The Transportation Impacts of Hillside Sprawl* by Cameron Taylor-Noonan, City of Kelowna

A total of 58 people attended the event with 21 CITE members, 11 PIBC members, 20 non-members, and six (6) students. Creative Transportation Solutions (CTS), WSP, and Peter A. Truch were the mini-conference sponsors. The event poster is provided in Appendix C.

During the conference, we conducted our Annual General Meeting (AGM) and Executive Elections, and we are happy to report there are both returning and new members of the BC Interior Section Executive. The officers were sworn in by the past president, Amanda Watson.

#### **4.4. Future Events**

In late 2016 / early 2017, we issued a survey to our members to determine what type of events they would like to attend in the future. The findings from that survey informed the events planned throughout 2018, and continue to impact event planning into 2019. Key findings of the survey suggest that in addition to typical technical presentations / workshops, members would also enjoy social events. We plan to continue hosting day long mini-conferences since this is preferred by our members. The planned events for 2019 follow:

- Joint Mini-Conference with PIBC – theme to be determined.
- Summer Informal Evening Event – to be held in Kelowna, BC

#### **5. FINANCIAL REPORT**

At the start of 2018, the Section started with \$10,756.68. By the end of 2018, the Section had a net loss of \$2,204.61, for a final balance of \$8,552.07. While this was a net loss, this was a deliberate decision by the Section to spend funds to bring high quality events to the membership. The following table shows the details of the Annual Financial Report, from January 1, 2018 to December 31, 2018.

<b>Treasurer's 2018 Annual Financial Report:</b>			
Period Start Date:	01-Jan-18		
Period End Date:	31-Dec-18		
<b>Overview</b>			
	Account Balance (End Date)	31-Dec-18	\$ 8,552.07
	Account Balance (Start Date)	1-Jan-18	\$ 10,756.68
	Cash on Hand	31-Dec-16	\$ -
	Total Available Funds		<b>\$ 8,552.07</b>
<b>Revenues</b>			
	BC CITE/PIBC Fall 2016 Mini-Conference - Revenue	20-Feb-18	\$ 300.00
	Canadian Institute of Transportation Engineers	25-Apr-18	\$ 400.00
	Canadian Institute of Transportation Engineers	08-Jun-18	\$ 400.00
			<b>\$ 1,100.00</b>
<b>Expenses</b>			
	Speaker Gifts	09-Nov-17	\$ 150.00
	Travel Expenses for Mini Conference	24-Nov-17	\$ 774.00
	Dale Bracewell Mini Conference event reimbursement	15-Feb-18	\$ 228.40
	City of Vancouver Mini Conference event reimbursement	15-Feb-18	\$ 284.21
	Anita Kyle - Student Competition	08-Aug-18	\$ 300.00
	Prestige Vernon Lodge and Conference	22-Sep-18	\$ 1,500.00
	Monthly Account Charges		\$ 68.00
			<b>\$ 3,304.61</b>
<b>Net Cash Flow</b>			
	Net Cash Flow January 1, 2018 to December 31, 2018		<b>-\$ 2,204.61</b>
<b>Closing Balance</b>			
	Bank Account (Calculated)		\$ 8,552.07
	Bank Account (Actual)		\$ 8,552.07
	Cash on Hand		\$ -
	Total Closing Balance		<b>\$ 8,552.07</b>

## **6. COMMUNICATIONS**

### **6.1. Section Email Account**

All communication sent and received by the Section, its executive, and affiliate members, is provided through a Gmail email account. This email account is used for all 'official' Section communications to its members and affiliates, and as the primary contact method for individuals to contact the Section Executive.

All members of the Executive are encouraged to “carbon copy” the Section email address for Section related correspondence as a means of saving/filing important communications for future use. The email address is as follows: [bcinterior@cite.org](mailto:bcinterior@cite.org)

### **6.2. Section Webpage**

The CITE District has provided a page on their website for the use of the BC Interior Section. General information regarding the Section, latest Annual Report and a Contact List for the Executive is maintained on this webpage. The webpage address is as follows:

<https://www.cite7.org/about-cite/sections/bc-interior-section/>

Appendix A  
AGM Meeting Minutes

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## Appendix B

### UBCO Student Chapter Annual Report

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## Appendix C

### Event Poster “Collaboration on Local Innovation”