



**CITE Board Meeting
Teleconference
November 24, 2016 - 9:00AM MT**

Attendees:

Jen Malzer (President) (JLM)	Erin Toop (Northern Alberta) (ET)
Julia Salvini (Secretary/Treasurer) (JS)	Cory Wilson (Southern Alberta) (CW)
Gene Chartier (District Director) (GC)	Angela Gibson (Toronto) (AG)
Edward Soldo (Vice-President)	Paul Bourque (Quebec) (PB)
Peter Truch (Past-President)	Ian Roth (BC Interior) (IR)
Steven Garner (CITE Administrator) (SG) ¹	Nadine King (Vancouver Island) (NK)
Maged Elmadhoon (SW Ontario) (ME)	Irini Akhnoukh (<i>excite</i> , ex-officio)
Brendan Stevenson (Vancouver) (BS)	

Guests:

Kerra Mruss (TLC)

1. Call to Order

- Meeting called to order at 09:05AM MT.

2. Approval of Agenda

MOTION (PB): That the agenda and minutes from the September 21, 2016 Board meeting be approved.

✓ CARRIED

3. News Items for Discussion

- McMaster University Student Chapter was created and first event held on November 22nd (per Board vote results). There are now more student chapters than sections
- Recommendation from the Executive is to decline new funding request from CCG volunteer committee, consistent with past Board Direction
- There will be a meeting of the Executive Committee in conjunction with the April 2017 TAC Conference in Ottawa
- Progress is continuing on planning for the 2018 Conference in Edmonton with the signing of the facilities contracts
- CITE is supporting the bid for Bruce Belmore to be International ITE Vice President to the maximum amount of \$2,000U.S.

¹ Recording Secretary

4. Training Governance

- The training governance terms of reference was presented by Kerra Mruss and briefly reviewed by the Board. The Executive Committee had recommended Board approve the Committee's Terms of Reference (as amended)

MOTION (PB): That the Training Committee Terms of Reference as recommended by the Training Task Force be approved

✓ **CARRIED**

5. NACTO Partnership

- The Board discussed the benefits of partnering with NACTO. CITE intends to partner on initiatives of common interest in particular training and education. It was mentioned that NACTO may be well suited to provide or partner on content for Transportation Talk. The District Director noted that NACTO and ITE already have an established relationship and further work that CITE does can help bring a Canadian perspective to NACTO

6. Section Spending Initiatives

- A general discussion took place around spending initiatives at the Sections. Several sections are using money for social events and supporting students to attend learning luncheons for free. There was a suggestion of an idea exchange between sections regarding the types of activities that have been successful. ET suggested that she could share her Leadership ITE report that spoke specifically about this area

ACTION (PT): Coordinate disseminating information regarding activity ideas to the Sections

7. Next Meeting

- January 19, 2017 at 9:00AM MT

MOTION (JLM): To adjourn meeting at 9:57AM MT