



**CITE Executive Meeting
Sheraton Centre Hotel, Toronto
October 13, 2016 - 2:00PM ET**

Attendees:

Executive:

J. Malzer (President) (JLM)
J. Salvini (Secretary/Treasurer) (JS)
G. Chartier (Director) (GC)
E. Soldo (Vice-President) (ES)

Guests:

G. Donaher (excite Chair)

Regrets:

P. Truch (Past President) (PT)

Support:

S. Garner (Administrator) (SG)¹
E. Donaher (Communications Coordinator) (ED)

1. TAC Appointees

MOTION (JLM, ES): Create two new CITE appointee positions to the Transportation Association of Canada (TAC) committees, with one each for the Autonomous/Connected Vehicle Working Group and Active Modes Standing Committee

✓ CARRIED

2. Leadership ITE

- The Executive reviewed candidates for the upcoming Leadership ITE program. There was also discussion of the value of the program for attendees and an expression of interest by the Executive in reviewing the feedback being received from graduates of the program

Action (GC): Request a summary of feedback received from graduates of the Leadership ITE program

¹ Recording Secretary

3. Communications

- The Communications Coordinator reviewed planned initiatives for CITE communications including new features to be added to Transportation Talk and strategies for providing more content for the social media channels. New “My Favourite” and “Project Brief” features were highlighted in particular as encouraging more participation by members in submitting content

MOTION (JLM): To adjourn meeting at 3:45PM